

**THIRTEENTH JUDICIAL CIRCUIT COURT**  
**Concept of Operations for Special Summer Event (SSE)**

The Thirteenth Judicial Circuit has implemented a plan to ensure that critical court proceedings remain operational and accessible from August 22, 2012 through September 3, 2012. Court proceedings listed in the chart below will operate at the designated alternate court locations. Other court proceedings will continue downtown through August 24.

| <b>COURT PROCEEDINGS DURING SPECIAL SUMMER EVENT (SSE) - 2012</b> |   |                                   |  |
|---|---|-----------------------------------|--|
| <b>PROCEEDING</b>   | <b>LOCATION</b>   | <b>CONTACT</b>                    | <b>DATE: HEARING TIME</b>  |
| Preliminary Presentation  | <b>Falkenburg Road Jail</b><br>520 N. Falkenburg Road<br>Tampa, FL 33619  | (813) 272-5894<br>www.fljud13.org | 8/22-8/24 8:30 a.m.<br>8/25-8/26 7:30 a.m.<br>8/27-8/31 8:00 a.m.<br>2:00 p.m.<br>8:00 p.m.<br>9/01-9/03 7:30 a.m. |
| Domestic Violence – Return Hearings (Tampa & Plant City)          | <b>Plant City Courthouse, CR P2</b><br>301 N. Michigan Ave<br>Plant City, FL 33563  | (813) 272-5894<br>www.fljud13.org | 8/27-8/31 8:30 a.m.  |
| Detention Hearings  | <b>Hillsborough Juvenile Detention Center - West</b><br>3948 W. Dr. Martin Luther King Jr Boulevard<br>Administration Building<br>Tampa, FL 33614 | (813) 272-5894<br>www.fljud13.org | 8/22-8/24 9:00 a.m.<br>8/25-8/26 7:30 a.m.<br>8/27-8/31 9:00 a.m.<br>9/01-9/03 7:30 a.m.                           |
| Shelter Hearings  | <b>Floriland “Mall” Business Center</b><br>9309 N. Florida Avenue,<br>Room 103<br>Tampa, FL 33612   | (813) 272-5894<br>www.fljud13.org | 8/22-8/24 1:30 p.m.<br>8/25-8/26 7:30 a.m.<br>8/27-8/31 1:30 a.m.<br>9/01-9/03 7:30 a.m.                           |
| Child Support Enforcement – Instant Hearings                      | <b>Floriland “Mall” Business Center</b><br>9309 N. Florida Avenue,<br>Room 103<br>Tampa, FL 33612   | (813) 272-5894<br>www.fljud13.org | 8/22-8/24 1:00 p.m.<br>8/27-8/31 1:00 p.m.   |

There will be no hearings, trials, or other court scheduled events requiring citizens to appear at the downtown courthouse complex (Edgecomb Building and Courthouse Annex) from August 27 through August 31. No one will be required to report for jury duty.

Citizens who may attempt to access court services at the downtown courthouse location will be directed to the alternative location that is most convenient to providing the services requested.

## **Administrative Office of the Courts (AOC)**

The AOC has implemented a plan to ensure court personnel, facilities and systems are prepared and alternate locations are available to continue operations to address the continued performance of essential court functions. Citizen access is available to hearings being held at the Plant City Courthouse and the Floriland "Mall" Business Center. Citizen access to Detention Hearings and Preliminary Presentations will be the responsibility of the facilities where these hearings are being held.

AOC staff will perform their court related duties and responsibilities from the Edgecomb Courthouse, the Plant City Courthouse, Hillsborough Juvenile Detention Center – West, Floriland "Mall" Business Center, Falkenburg Road Jail, and Orient Road Jail, depending on resources needed to support activities at those locations. Pre-approved AOC staff will be able to telecommute.