

TWELFTH JUDICIAL CIRCUIT  
FAMILY LAW DIVISION

*Instructions and Overview*  
*For Your*  
**LONG DISTANCE PARENTING PLAN\***

(These instructions are intended to be used while completing a Long Distance Parenting Plan)

*\*Legal matters can be very complex. If you have questions or concerns about the use of these forms, instructions, or your legal rights, it is strongly recommended that you talk to an attorney. All instructions and forms distributed by the Twelfth Judicial Circuit are provided merely to serve as a guide. The Twelfth Judicial Circuit does not guarantee that either the instructions or the forms will achieve the result desired by the parties or ensure that an individual judge will follow the procedures exactly or accept each and every form drafted. Any person using these forms and/or instructions does so at their own risk, and the Twelfth Judicial Circuit shall not be responsible for any losses incurred by any person in reliance on the instructions and/or forms.*

**For best results, complete the assessment in the 12th Judicial Circuit's "Instructions and Assessments for your Parenting Plan" prior to using the Long Distance Parenting Plan.**

**Step One: Choosing the right Long Distance Parenting Plan (LDPP)**

1. Does either parent need clear written guidelines?
2. Does either parent have difficulty communicating with each other?
3. Would a detailed plan be more appropriate for your family's needs?

**If you answered "no" to all of the above. Complete:**

- A. Sections: 1.-14., and
- B. Section: 15. Time Sharing Plan • BASIC (it allows for the most flexibility and customization).

**If you answered "yes" to any of the above then:**

Complete:

- A. Sections: 1.-14., and
- B. Section: 15. Time Sharing Plan • Default Time Sharing Plan for Parents (50-150 miles apart)

**Step Two: Getting Started**

1. Before you fill in any part of the Long Distance Parenting Plan, you should make a copy of the blank form. Save this copy for when you are ready to fill out a final version to file with the Court.
2. At the top of the first page fill in the county where the plan is being filed, or where the original action took place. This is the county of original jurisdiction, Sarasota, Manatee, or DeSoto.
3. On the top right side of the page, enter your case number and division, if you have one. If the Parenting Plan you are submitting is agreed upon by both parents, write "Both" otherwise, fill in the name of the parent who is proposing the Parenting Plan where it says "Parenting Plan of:".

**Step Three: Identification of the Parties.**

1. List who is the Local Parent and who is the Away Parent; as well as, their contact information.
2. List the minor children involved in this parenting plan, including their date of birth, current address, and future address, if known, or if address unknown then location (ex. Albuquerque, New Mexico).
3. List any minor children that are not addressed by this plan, including their date of birth, who they live with (ex. Aunt, Grandfather, etc.) and their address.

**Step Four: Choose your Options**

**A. Contact Section**

**Weekly Contact:** Basic LDPP: Determine when your child(ren) will be in the care of each parent. Create a schedule for weekdays and for weekends. Also indicate whether this schedule will continue

during the summer, or if you will have a different schedule for the child(ren) during the summer months. LDPP (50 to 150 miles): If listing a location other than the parents' homes then be specific. For example, police substation at exit 243 on I-75.

**Holiday Contact:**

Basic LDPP and LDPP (50 to 150 miles): Determine how the child(ren) will be spending time during holidays. Fill in the blanks by writing the appropriate parent's name to show where the child(ren) will be for the holidays. You may add other special occasions you celebrate below the printed list.

**Summer Contact:** Choose one of the options. If you are agreeing to a schedule other than one of the first three options, remember to clearly explain the terms of your agreement.

**B. Communication Section**

**Virtual Communication:** Select all options that apply. Remember to write in specific days and times that communication will take place or number of times per week, etc.

**Communication:** List the means of communication. (Ex. unrestricted, phone, email, etc.)

**C. Exchange and Travel Section**

Carefully read all of the options in each of the sections and check ALL that apply. Fill in the appropriate blanks and describe in detail your plan for exchanging the child(ren), if the option allows for it.

**D. Information Sharing Section**

Provide each parties' complete information. Review the information provided, about sharing information between parents, school and involvement in other activities.

**E. Other Terms Section**

Describe any other provisions you would like to include in your Parenting Plan.

**F. Dispute Resolution**

Decide whether you will agree to resolve any disputes that may arise in the future through mediation or other means.

**Step Five: File with the Court**

If the plan is proposed by only one parent, that the parent alone should sign. If the plan is agreed to by both parents, both parents must sign the parenting plan and have their signatures witnessed by a **notary public** or **deputy clerk**. After completing the plan, you should file the original plan and a Notice of Filing with the Clerk of Court in the county where the petition was filed and keep a copy for your records. **NOTE:** If an agreed parenting plan is not filed by the parties, the Court shall establish a plan.

Even if you and your child(ren)'s other parent are unable to come to an agreement on a parenting plan, please complete the assessment to determine which parenting plan may be right for your family. Purchase the appropriate parenting plan from the Clerk of Court, or download the plan from the 12<sup>th</sup> Judicial Circuit's website at [www.jud12.flcourts.org](http://www.jud12.flcourts.org). Prepare as a draft in the event your case is referred to mediation.

***The Do's and Don'ts of Long Distance Parenting***  
**Both Parents**

**DO:**

- Maintain healthy communication with your children.
- Make it a priority to communicate regularly with the other parent.
- Religiously follow the long distance parenting plan to make the process routine, easy and positive for your children.
- Strive to keep your word to the children.
- Contact the other parent immediately if there is an emergency involving the children while they are with you.

**DON'T:**

- Be uncooperative. The children will suffer consequences if their parents do not cooperate.

**The Local Parent**

**(The parent with whom the child primarily resides)**

**DO:**

- Share information about school, teachers, activities, friends and relatives with the Away Parent.
- Be flexible and supportive of the children's relationship with the Away Parent.
- Encourage excitement for the anticipated communication and/or travel with the Away Parent.

**DON'T:**

- Edit, coach, monitor, or otherwise interfere with the children's communication with the Away Parent.
- Take it personally if the children do not wish to call you regularly when they are with the other parent.

**The Away Parent**

**(The parent with whom the child travels to share time)**

**DO:**

- Make an extra assertive effort to initiate contact with the children and educate yourself of their daily activities.
- Provide an itinerary to the other parent to prepare the children for the trip and to advise the other parent of the activities you are planning.
- Strive to keep your word to the children.

**DON'T:**

- Take it personally if the children do not wish to stay on the phone too long or do not call right back.
- Don't unreasonably limit the children's contact with the local parent during their stay.

## Links to Information on Long Distance Contact and Virtual Visitation<sup>i</sup>

1. [www.internetvisitation.org](http://www.internetvisitation.org)
2. [www.distanceparent.org](http://www.distanceparent.org)
3. <http://www.deltabravo.net> Link to SPARC (Separated Parents Access and Resource Center)
4. [http://www.ianrpubs.unl.edu/epublic/pages/index.jsp?what=search&t\\_publication=Y&keywords\\_parenting+from+a+distance&b\\_allWordsRequired=true](http://www.ianrpubs.unl.edu/epublic/pages/index.jsp?what=search&t_publication=Y&keywords_parenting+from+a+distance&b_allWordsRequired=true) Link to NebFact- Parenting From A Distance- Published by University of Nebraska
5. [www.ourfamilywizard.com/index.cfm](http://www.ourfamilywizard.com/index.cfm) Subscription to shared family calendars, journals and other resources.
6. <http://www.divorceinfo.com/kidsacrossmiles.htm>
7. <http://www.bayinfo.com.au/nonresidentmums/longdistancemums.html>
8. [http://www.ncsconline.org/WC/Publications/KIS\\_SciJud\\_Trends03.pdf](http://www.ncsconline.org/WC/Publications/KIS_SciJud_Trends03.pdf) Link to article on virtual visitation published by National Center for State Courts.
9. <http://www.abanet.org/family/military/silent/travelcosts.pdf> Link to ABA article on visitation travel costs.
10. [http://www.peoples-law.org/family/divorce/Custody/virtual/6\\_ways.htm](http://www.peoples-law.org/family/divorce/Custody/virtual/6_ways.htm) Link to article- *Six ways to make virtual visitation work.*

1. [www.skype.com](http://www.skype.com)

## Links to Create BLOGS

1. [www.createblog.com](http://www.createblog.com)
2. [www.blogger.com/start](http://www.blogger.com/start)
3. [www.kincafe.com](http://www.kincafe.com)
4. [www.amiglia.com](http://www.amiglia.com)
5. [www.ourfamilywizard.com](http://www.ourfamilywizard.com)

## Family Focused Digital Calendar

1. [www.airset.com](http://www.airset.com)

## Direct Communication Over the Internet

## General Parenting Information

1. [www.parentsareforever.com](http://www.parentsareforever.com)
2. [www.uptoparents.org](http://www.uptoparents.org)

## Kids Sites

1. <http://kids.yahoo.com>
2. <http://kids.aol.com/KOL/>

## Websites to Search for Software

1. <http://kids.getnetwise.org/>

2. <http://yahooligans.yahoo.com/parents/>

## **Web Based Scrapbooks and Photo/Video Sharing Services**

1. [www.enjoymymedia.com](http://www.enjoymymedia.com)
2. [www.snapjot.com](http://www.snapjot.com)
3. [www.dropshots.com/](http://www.dropshots.com/)
4. [www.flickr.com](http://www.flickr.com)
5. [www.smugmug.com](http://www.smugmug.com)
6. [www.webshots.com](http://www.webshots.com)
7. [www.photobucket.com](http://www.photobucket.com)
8. [www.fotki.com](http://www.fotki.com)
9. [www.myphotoalbum.com](http://www.myphotoalbum.com)
10. [www.ringo.com](http://www.ringo.com)
11. [www.slide.com](http://www.slide.com)
12. [www.famzam.com](http://www.famzam.com)
13. [www.phanfare.com](http://www.phanfare.com)
14. [www.myshowmee.com](http://www.myshowmee.com)
15. [www.picasa.google.com](http://www.picasa.google.com)

## **Links to Inexpensive PC's**

1. [www.tigerdirect.com](http://www.tigerdirect.com)
2. [www.hp.com](http://www.hp.com)
3. [www.dell.com](http://www.dell.com)
4. [www.gateway.com](http://www.gateway.com)
5. [www.ebay.com](http://www.ebay.com)
6. [www.craigslist.com](http://www.craigslist.com)

## **Family Law and Divorce Information**

1. [www.divorcemagazine.com](http://www.divorcemagazine.com)

## **Websites That Offer Parental Controls**

1. Windows Vista-  
[www.microsoft.com/windows/products/windowsvista](http://www.microsoft.com/windows/products/windowsvista)
2. America Online  
<https://parentalcontrols.aol.com>
3. Internet Explorer-  
<http://www.microsoft.com/windows/ie/ie6/usin/g/howto/security/contentadv/config.msp>
4. Yahoo- <http://kids.yahoo.com/parents>
5. Apple-  
[www.apple.com/macosx/features/parentalcontrols.h](http://www.apple.com/macosx/features/parentalcontrols.h)

## **Links to Software and Information - Parental Controls on the Internet**

1. Kaspersky Internet Security 7.0  
U.S. Edition  
<http://kaspersky.com>
2. Guardian Monitor 9.0  
<http://www.broderbund.com>
3. Safe Eyes 5.0  
<http://safeeyes.com>
4. Guardian Monitor Professional  
<http://www.guardiansoftware.com>
5. CyberPatrol 7.6  
<http://www.cyberpatrol.com>
6. Computer Cop  
<http://www.computercop.com>
7. PAL PC Spy  
<http://allworldsoft.com>

8. PCMonitor  
<http://pcmonitor.com>

9. SurveillanceCam 2000  
<http://vnunet.digitalriver.com>

## **Links to Contact Guidelines or Sample Plans with a Long Distance or Travel Component**

1. [www.supreme.state.az.us/dr/Text/ModelPTPlans.htm](http://www.supreme.state.az.us/dr/Text/ModelPTPlans.htm)
2. <http://www.co.lucas.oh.us/domesticrelations/LongDistanceCourtSchedule.pdf> (Lucas County, OH- Long Distance Parenting Schedule)
3. <http://www.co.tuscarawas.oh.us/CommonPleasCourt/LongDistanceOrder.pdf> (Tuscarawas County, OH- Long Distance Parenting Orders and Rules)
4. <http://www.courts.state.nh.us/forms/nhjb-2064-fs.pdf> (New Hampshire check-off Parenting Plan)
5. <http://www.courts.state.ny.us/forms/matrimonial/Parenting-Plan-Form.pdf>  
(NY check-off Parenting Plan)
6. [http://www.oscn.net/forms/aoc\\_form/adobe/Form.76.pdf](http://www.oscn.net/forms/aoc_form/adobe/Form.76.pdf)

## **Other Resources**

1. *Protecting Your Children During Divorce*- Information booklet from American Academy of Matrimonial Lawyers.
2. *Create Your Own Photo Blog* by Catherine Jamieson
3. *Create Your Own Website* by Scott Mitchell
4. *Long Distance Parenting: A Guide For Divorced Parents* by Miriam Gelpher Cohen

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<sup>i</sup> This list is provided for informational purposes only. It is not exclusive or exhaustive and the individual sites and materials are not endorsed by the Twelfth Judicial Circuit of Florida.

## VIRTUAL CONTACT

Equipment Needed	Voice	Email	Text Messaging	Picture Messaging	Video Messaging	Instant Messaging	Video Email	*Interactive Games	*Live Video Visitation	*Personal Websites, Online Scrapbooks, Etc.
<b>None</b>	√ (pay phone or borrow & phone card)	√ (Free email address; Library computer access)								
<b>Phone - Land Line</b>	√									
<b>Basic Cell Phone</b>	√									
<b>Special Feature Cell Phone</b>	√	√	√	√ (If phone capable)	√ (If phone capable)					
<b>Personal Computer w/ Internet Connection (PC w/IC)</b>		√				√		√ (More efficient w/ high speed connection)		√
<b>Web-Cam Microphone &amp; (PC w/IC)</b>		√				√	√	√ (More efficient w/ high speed connection)	√ (More efficient w/ high speed connection)	√ (More efficient w/ high speed connection)

- Preferable to have Firewall software and/or DSL/Cable router with security;



**IN THE CIRCUIT COURT OF THE TWELFTH JUDICIAL CIRCUIT  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA**

\_\_\_\_\_  
Petitioner

Case No. \_\_\_\_\_

and

Family Division: \_\_\_\_\_

\_\_\_\_\_  
Respondent

**LONG DISTANCE PARENTING PLAN**

**1. PARENTING PLAN OF: Check all that apply**

Both Parents

Mother

Father

Court Ordered Plan

Temporary

Final Judgment

Modification

	<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>E-Mail</u>
Father:	_____			
Mother:	_____			

**Local Parent (with whom the child(ren) regularly resides)** is (check one)  Father  Mother.

**Away Parent (with whom the child(ren) travels to spend time with)** is (check one)  Father  Mother

**THIS PARENTING PLAN INVOLVES THE FOLLOWING CHILD(REN):**

	<u>Name</u>	<u>Date of Birth</u>	<u>Current Address</u>	<u>Future Address</u>
Child 1:	_____			
Child 2:	_____			
Child 3:	_____			
Child 4:	_____			
Child 5:	_____			

**LIST ANY MINOR CHILDREN YOU HAVE NOT ADDRESSED BY THIS PLAN.**

	<u>Name</u>	<u>Date of Birth</u>	<u>Current Address</u>
Child 1:	_____		
Child 2:	_____		
Child 3:	_____		

***IF THE PARENTING ARRANGEMENTS ARE DIFFERENT FOR SOME OF YOUR CHILDREN,  
YOU SHOULD WRITE UP A SEPARATE PARENTING PLAN FOR EACH CHILD.***

**2. JURISDICTION**

● The United States is the country of habitual residence of the child(ren).

● The State of Florida maintains the most significant contacts with the child(ren) and is the most appropriate forum for addressing parenting contact.

● This Parenting Plan is a child custody determination for the purposes of the Uniform Child Custody Jurisdiction and Enforcement Act, the International Child Abduction Remedies Act, 42 U.S.C. ss 11601

\_\_\_\_\_  
Mother      \_\_\_\_\_  
Father

et seq., the Parental Kidnapping Prevention Act, and the Convention on the Civil Aspects of International Child Abduction enacted at the Hague on October 25, 1980.

●The State of Florida is the child(ren)'s home state for purposes of the Uniform Child Custody Jurisdiction and Enforcement Act.

Venue is proper in the county of:     √ Select your County  
Manatee                   Sarasota                   DeSoto County.

**3. GENERAL PARENTING PRINCIPLES**

A. Shared Decision Making

●It is in the best interests of the minor child(ren) that both parents maintain shared decision-making for all major decisions that affect the child(ren). Such decisions include but are not limited to:

- Each Parent shall make decisions regarding the day-to-day care and control of the child(ren) while they are with that parent.
- Each parent will make emergency decisions affecting the health or safety of the child(ren), notifying the other parent at the earliest opportunity.
- Each parent shall have access to all academic, medical, and other health related information pertaining to the child(ren), and they shall sign any necessary documentation ensuring that both parents have access to said records. Both parents shall share all information to such records.
- Each parent shall be responsible for getting their own copies of records and reports directly from the school and medical facilities.
- Each parent has independent authority to confer with the child(ren)'s school, day care, medical and health related providers and other programs with regard to the child(ren)'s educational, emotional and social progress.
- Both parents shall be listed as emergency contacts for the child(ren).
- Each parent shall make sure the other parent has current home, work, and emergency address and contact information for the other parent.

B. In the event the parties do not agree on a parental decision: √ Check all that apply

- The parents shall first submit the issue to mediation.
- The parents shall submit the issue to the court at the earliest available date.
- The ultimate decision making authority shall be made by: √ Check all that apply
 

<input type="checkbox"/> Academic/educational needs of the child(ren)	<input type="checkbox"/> Mother	<input type="checkbox"/> Father
<input type="checkbox"/> Medical/health related needs of the child(ren)	<input type="checkbox"/> Mother	<input type="checkbox"/> Father
<input type="checkbox"/> Extra-curricular needs of the child(ren)	<input type="checkbox"/> Mother	<input type="checkbox"/> Father
<input type="checkbox"/> Religion	<input type="checkbox"/> Mother	<input type="checkbox"/> Father
<input type="checkbox"/> Discipline	<input type="checkbox"/> Mother	<input type="checkbox"/> Father
<input type="checkbox"/> _____ needs of the child(ren)	<input type="checkbox"/> Mother	<input type="checkbox"/> Father

**4. CHILDREN'S RIGHTS**

●Each child has a right:

- To have two parents to love without fear of anger or guilt from the other; and

- To develop an independent and meaningful relationship with the other parent, and to respect the differences of each parent and their home; and
- To be absent, insulated and protected from the parents' differences with each other and arguments or discussions; and
- Be free of negative comments and behavior by one parent about the other; and
- To be absent, insulated and protected from disparaging, belittling or alienating statements about the other parent; and
- To not be used as a messenger, delivery means or means of communication with the other parent; and
- To not be questioned about the other parent.

## 5. EDUCATION

The children shall be enrolled in school by: *↓ Check only one*

- Mother  
 Father

**NOTE:** This assignment does not determine where the child(ren) shall attend school. That determination shall be made by the school district rules.

The child(ren) shall attend (if known): *↓ Check all that apply*

Child Care: \_\_\_\_\_  
 Paid by:       Mother \_\_\_\_\_ %       Father \_\_\_\_\_ %

Pre-School: \_\_\_\_\_  
 Paid by:       Mother \_\_\_\_\_ %       Father \_\_\_\_\_ %

Public School

Private School: \_\_\_\_\_  
 Paid by:       Mother \_\_\_\_\_ %       Father \_\_\_\_\_ %

Before School Program: \_\_\_\_\_  
 Paid by:       Mother \_\_\_\_\_ %       Father \_\_\_\_\_ %

After School Program: \_\_\_\_\_  
 Paid by:       Mother \_\_\_\_\_ %       Father \_\_\_\_\_ %

Special Education: \_\_\_\_\_  
 Paid by:       Mother \_\_\_\_\_ %       Father \_\_\_\_\_ %

Home School: Taught by:  Mother     Father     Other: \_\_\_\_\_

Tutoring: \_\_\_\_\_  
 Paid by:       Mother \_\_\_\_\_ %       Father \_\_\_\_\_ %

Extra-curricular Activities: *↓ Check all that apply*

Either parent may register the child(ren) and allow them to participate in the activity of the child(ren)'s choice.

The parents must mutually agree to all extra-curricular activities.

The parent with the minor child(ren) shall transport the minor child(ren) to and/or from all mutually agreed upon extra-curricular activities, providing all necessary uniforms and equipment are within the parent's possession.

The costs of the extra-curricular activities shall be  
Paid by:  Mother \_\_\_\_\_ %  Father \_\_\_\_\_ %

The uniforms and equipment required for extra-curricular activities shall be  
Paid by:  Mother \_\_\_\_\_ %  Father \_\_\_\_\_ %

Other: \_\_\_\_\_

No changes can occur without the written consent of both parents or court order.

If the child(ren) attend summer camps, the costs and efforts shall be:  
Paid by:  Parent scheduled to have the child(ren) during that time period; **or**  
 Mother \_\_\_\_\_ %  Father \_\_\_\_\_ %

## 6. MEDICAL

● Parents shall discuss all medical, psychological, counseling, therapeutic, optical, orthodontic, dental or other health related care and needs of the child(ren).

● In the event of serious illness, accident or hospitalization affecting the health of the child(ren), the parent with the knowledge of such event shall immediately notify the other parent.

● A parent scheduling a routine appointment for the child(ren) shall notify the other parent within 7 days, in writing, that the appointment occurred. The notice shall include the health care provider's name and contact information.

*↓ Check all that apply*

A parent scheduling a routine appointment for the child(ren) will give the other parent \_\_\_\_\_ days notice in advance of the appointment to allow the other parent to attend.

Uncovered medical expenses of the child(ren) shall be  
Paid by:  Mother \_\_\_\_\_ %  Father \_\_\_\_\_ %

Uncovered dental and/or orthodontic expenses of the child(ren) shall be  
Paid by:  Mother \_\_\_\_\_ %  Father \_\_\_\_\_ %

Uncovered psychological, counseling, therapeutic or other health related needs of the child(ren) expenses shall be  
Paid by:  Mother \_\_\_\_\_ %  Father \_\_\_\_\_ %

## 7. RELIGION

*↓ Check all that apply*

Each parent may provide religious instruction in the faith they so desire.

The parents have agreed that the child(ren)'s religious training shall be in the faith of :

\_\_\_\_\_  
A. The costs of such training shall be  
Paid by:  Mother \_\_\_\_\_ %  Father \_\_\_\_\_ %

B. The efforts and transportation needed for training shall be  
Paid by:  Mother \_\_\_\_\_ %  Father \_\_\_\_\_ %

\_\_\_\_\_  
Mother      Father

**8. SCHEDULING**

A. School Calendar

●On or before 01 August each year, both parents shall obtain a copy of the school calendar for the next school year to discuss and create a parenting contact calendar following the child’s academic calendar and this Parenting Plan.

The parents shall follow the school calendar of: √ Check all that apply

- the oldest child     the youngest child
- the school calendar for:     Manatee     Sarasota     DeSoto County
- the school calendar for \_\_\_\_\_ School

B. Definitions

●Unless otherwise specified in this Agreement, the academic break periods or holidays, **Begin: At the end of the last scheduled day of classes before the holiday or break, and End: On the evening before the first day of regularly scheduled classes after the holiday or break.**

C. Schedule Changes                    √ Check all that apply

- A parent requesting a change of schedule shall be responsible for any additional child care, efforts or transportation costs resulting from the change.
  
- If one parent must pay for the child(ren), when it is the responsibility of the other parent to do so, the parent initially responsible will reimburse the other parent for these costs within \_\_\_\_\_ days of payment.

D. Schedule Conflicts

●In the event holiday or vacation time conflicts with the ongoing parenting contact, the scheduled holiday or vacation time shall be observed.

**9. COMMUNICATION WITH THE CHILD(REN)**

- Each parent shall notify the other parent within 7 days of any change to his/her contact information.
- Each parent shall maintain a working phone.
- Telephone contact shall not be monitored by or interrupted by the other parent.

The child(ren) shall have access to the following:    √ Check all that apply

- Cell Phone                     Computer                     Web Cam

The child(ren) may telephone either parent: √ Check all that apply

- Anytime
- Monday     Tuesday     Wednesday     Thursday     Friday     Saturday     Sunday
- During the hours of \_\_\_\_\_ to \_\_\_\_\_

The:     Other parent initiates contact                     Child(ren) initiates contact

Telephone contact shall not exceed: \_\_\_\_\_ minutes per call \_\_\_\_\_ times per day

The cost of the cell phone and service shall be

Paid by:             Mother \_\_\_\_\_ %                     Father \_\_\_\_\_ %

The child(ren) may maintain internet/online access with either parent: *√ Check all that apply*

Anytime

Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

During the hours of \_\_\_\_\_ to \_\_\_\_\_

The:  Other parent initiates contact  Child(ren) initiates contact

The child(ren) may send/receive email.

The child(ren) may make calls using the computer.

The child(ren) may communicate on the following blogs, internet scrapbooks and/or photo services \_\_\_\_\_.

The child(ren) may e-mail each parent at the following e-mail addresses:

Mother: \_\_\_\_\_

Father: \_\_\_\_\_

The cost associated with maintaining internet online access shall be

Paid by:  Mother \_\_\_\_\_ %  Father \_\_\_\_\_ %

**●The parents shall monitor the child(ren)'s use of the computer to insure their safety:**

*√ Check all that apply*

The parents agree to install parental controls on all computers used by the child(ren)

The parents agree that the child(ren)'s computer access will be supervised as follows:

The parents agree to have virtual contact with the child(ren) as follows: *√ Check all that apply*

With an online calendar or journal

Using computer calls.

With family blog, internet scrapbook or photo services

Other: \_\_\_\_\_

**●DEFAULT COMMUNICATION PLAN BETWEEN PARENTS AND CHILD(REN)**

**IF THE PARTIES CANNOT AGREE THE FOLLOWING SHALL APPLY:**

**1. The parent not with the child(ren) shall talk to the child(ren) by phone every Sunday, Tuesday and Thursday at 7 p.m. in the time zone where the child(ren) are located for a maximum of thirty minutes. The parent not with the child(ren) shall place the call.**

**2. The child(ren) shall be permitted to call the other parent at any reasonable time they request. The parent with the child(ren) shall assist the child(ren) in making the call if needed.**

**10. COMMUNICATION BETWEEN PARENTS**

Parents shall communicate by: *√ Check all that apply*

Telephone  In Person  E-Mail

Text Message  Third Party  Letter  Other: \_\_\_\_\_

\_\_\_\_\_  
Mother      Father

**●DEFAULT COMMUNICATION PLAN BETWEEN THE PARENTS  
IF THE PARTIES CANNOT AGREE THE FOLLOWING SHALL APPLY:**

The parents shall communicate about issues concerning the child(ren) by fax, email or certified U.S. mail return receipt requested.

**11. CHILD CARE PROVIDERS** ↓ *Check all that apply*

●Child Care Provider means any party other than the parent who is caring for the child(ren).

- Parents may individually select appropriate child care providers.
- Parents agree the following individuals can be used as child care providers: \_\_\_\_\_  
\_\_\_\_\_.
- All child care providers must be agreed upon by both parents.
- Each parent must offer the other parent the opportunity to care for the child(ren) before using a child care provider for any period exceeding \_\_\_\_\_ day(s).

**12. CONFLICT RESOLUTION**

●Parents will first attempt to cooperatively resolve any disputes that may arise over the terms of this Parenting Plan, outside the presence of the child(ren).

●These provisions are not applicable if immediate court action is required to protect the child(ren) in an emergency situation.

If the parents are unable to reach an agreement, the parents shall: ↓ *Check all that apply*

- Select a professional to help resolve the issue(s); and

If the parents are unable to mutually agree on a professional, the parents shall use:

\_\_\_\_\_  
Unless otherwise agreed the professional shall be

Paid by:       Mother \_\_\_\_\_ %       Father \_\_\_\_\_ %

- Use mediation to help resolve the issue; and

If the parents are unable to mutually agree on a mediator, the parents shall use:

\_\_\_\_\_  
Unless otherwise agreed during mediation, the mediator shall be

Paid by:       Mother \_\_\_\_\_ %       Father \_\_\_\_\_ %

- Other: \_\_\_\_\_

**13. MODIFICATIONS TO THIS AGREEMENT**

●This agreement may be modified on a temporary basis provided both parents agree in writing. When the parents do not agree, this agreement remains in effect.

●If both parents agree to make a change to this agreement, such modification must be in writing, signed by both parties and filed with the court.

**14. RULES THAT APPLY TO EXCHANGE AND TRAVEL**

●All necessary information will accompany the child(ren) including:

- Medicine and dosage in its original packaging
- Homework assignments, school projects and directions
- Social activities with equipment
- Appointments
- Sleep/meal schedules

●During all transportation exchanges neither parent shall display anger, sarcasm or profanity in the presence of the child(ren).

●Required child(ren)'s belongings will be provided to the other parent by the transporting parent.

●The local parent shall ensure each child has adequate clothing and personal effects for the duration of the visit with the away parent.

●The away parent shall return each child clean, fed, with the clothes, personal effects and toys they took with them.

*√ Check all that apply*

In addition to the parents, the following person(s) may pick up or deliver a child: \_\_\_\_\_

Either parent shall be permitted to take the child(ren) on vacation away from their usual residence.

A written itinerary shall be provided to the other parent 30 days prior the trip or, if a vacation is planned on short notice, as soon as the trip is planned.

Neither parent shall be permitted to take the child(ren) out of the U.S.A. without the written permission of the other parent or a court order.

A. If Driving Exchanges Shall Occur: *√ Check only one*

The Away Parent shall pick up the child(ren) at the beginning of the visit and the Local Parent shall pick up the child(ren) at the end of the visit. The exchange shall take place at the parents' homes unless otherwise agreed by the parents.

The Away Parent shall pick up the child(ren) at the beginning of the visit and the Local Parent shall pick up the child(ren) at the end of the visit. Unless otherwise agreed upon, the exchange shall take place at the following location: \_\_\_\_\_

The parents shall meet at the following central location (e.g. exit 213 off I-75, police substation): \_\_\_\_\_

Other: \_\_\_\_\_

Neither parent shall be more than \_\_\_\_\_ minutes late without prior notice.

If the parties don't agree on an alternate exchange arrangement, the following plan shall be followed: *√ Check all that apply*

The inconvenienced parent will return home with the child(ren) to be picked up by the tardy parent.

The inconvenienced parent shall be entitled to an additional \_\_\_\_\_ with the child(ren) to be used with prior notice.



The tardy parent will deposit \$50 in the child(ren)'s savings account within seven days.

**B. If Using Public Transportation:    ↓ *Check all that apply***

Cost of transportation of a child for visits with the away parent is to be  
Paid by:     Mother \_\_\_\_\_ %     Father \_\_\_\_\_%

Cost of transportation of an adult to accompany the child during travel to the away parent is to be  
Paid by:     Mother \_\_\_\_\_ %     Father \_\_\_\_\_%:

If a child misses a travel connection, any additional costs incurred to book a substitute connection shall be the sole responsibility of the parent who fails to get the child to the missed connection.

The parents shall work together to purchase one round trip ticket whenever possible so long as it is the least expensive travel alternative.

In the event the parents are not able to cooperate, the following plan shall apply: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the parents are sharing travel costs, the non-purchasing parent shall reimburse the other parent within 14 days of receipt of documentation establishing the travel cost.

The parents shall exchange travel information and finalize travel plans at least 14 days in advance of the date of travel.

Except in cases of an emergency, any parent requesting a change of travel plans less than 14 days in advance of the date of travel shall be solely responsible for any additional costs.

Unless otherwise agreed, to begin a visit:    ↓ *Check only one*

- the Local Parent shall take the child to the airport and place the child on the flight.
- the Away Parent shall pick up the child at the airport where the child lives.
- the Away Parent shall pick up the child at the airport where the Away parent lives.
- the parents agree to meet in the following location: \_\_\_\_\_  
\_\_\_\_\_.

Unless otherwise agreed, at the end of a visit:    ↓ *Check only one*

- the Away Parent shall fly with the child and return him or her to the local parent's residence.
- the Away Parent shall fly with the child and the Local Parent shall meet the child(ren) at the airport.
- the Away Parent shall take the child to the airport and place the child on the flight.
- the parents agree to meet in the following location: \_\_\_\_\_  
\_\_\_\_\_.

**C. Restrictions for Airline Travel:    ↓ *Check all that apply***

Until a child reaches the age of \_\_\_\_\_, the parents agree that the child will take a direct flight and/or fly accompanied by \_\_\_\_\_.

Once a child reaches the age of \_\_\_\_\_ the child shall be permitted to fly accompanied by an airline employee.

The child shall be permitted to fly out of the following airports: \_\_\_\_\_

The Local parent shall have the right to designate what airport(s) the child departs from in his or her region.

The Away parent shall have the right to designate what airport(s) the child departs from in his or her region.

The child shall never be booked on a flight with more than \_\_\_\_\_ connection(s).

**Restrictions for Out of Country Travel:** *↓ Check all that apply*

Is permitted when notice is provided to the other parent \_\_\_\_\_ days in advance. Such notice shall provide the child(ren)'s itinerary, travel mode, address and contact information for each destination of travel.

Is not permitted without the prior written consent of the other parent. Such consent shall provide the child(ren)'s itinerary, travel mode, address and contact information for each destination of travel.

Travel is permitted only to countries that are signatory members of the Hague Convention on Civil Aspects of Child Abduction.

If the other parent travels to such a country that is not a member of the Hague Convention, they shall provide the non-traveling parent an open ended round trip airline ticket in case the child(ren) are not returned.

**15. TIME SHARING PLANS** *↓ Check one (excludes holidays and Summer Vacation)*

Parent "A" is Away Parent. **Parent "B" is Local Parent**

**Fill in which days each Parent (A or B) will spend over night time with the child(ren):**

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
Week One	Parent __	Parent __	Parent __	Parent __	Parent __	Parent __	Parent __
Week Two	Parent __	Parent __	Parent __	Parent __	Parent __	Parent __	Parent __
Week Three	Parent __	Parent __	Parent __	Parent __	Parent __	Parent __	Parent __
Week Four	Parent __	Parent __	Parent __	Parent __	Parent __	Parent __	Parent __

Begins:  Check Beginning Time

End of school day

\_\_\_\_\_ p.m.

\_\_\_\_\_ a.m. on the day after the end of school day

Ends:  Check Ending Time

Beginning of school day

\_\_\_\_\_ p.m. on the day before beginning of school

If away parent is visiting within a 25 mile area of where the child(ren) are located, the away parent shall have additional time sharing provided they have given \_\_\_\_\_ hours notice.

The Away Parent's relatives, listed below, may have time sharing with the child(ren) as follows:

\_\_\_\_\_  
 \_\_\_\_\_  
 List included Relatives: \_\_\_\_\_

**DEFAULT TIMESHARING PLAN FOR PARENTS LOCATED 50 TO 150 MILES APART IF THE PARTIES CANNOT AGREE, THE FOLLOWING TIME SHARING PLAN SHALL APPLY:**

The child(ren) will spend every other weekend with the Away Parent from 7 p.m. on Friday until 6 p.m. on Sunday.

This schedule shall be extended to include school holidays and any teacher planning or in-service days where school is not in session that takes place on Friday or Monday. In event of such occurrence, the schedule shall be extended from Thursday 6 p.m. to Monday 6 p.m.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week One	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>A</u>	Parent <u>A</u>	Parent <u>B</u>
Week Two	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>
Week Three	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>A</u>	Parent <u>A</u>	Parent <u>B</u>
Week Four	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>	Parent <u>B</u>

**16. HOLIDAYS, ACADEMIC BREAKS, SIGNIFICANT DAYS**

● This schedule follows the Local Parent's public school calendar and applies, except where noted, even if a child is not enrolled in public school.

The calendar is available at: \_\_\_\_\_

● Holiday time sharing takes priority over regular weekday or weekend visits.

↓ Check all that apply

**Martin Luther King Day**

*School Holiday: Third Monday in January*

The  Mother  Father shall have parenting contact for this holiday every year.

During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years

**Begins:** Check Beginning Time

End of school on last day of classes before the holiday

\_\_\_\_\_ a.m. Saturday morning before the holiday

\_\_\_\_\_ a.m. on the holiday

**Ends:** Check Ending Time

Beginning of school on first day of classes after the holiday

\_\_\_\_\_ p.m. on the holiday

**Presidents' Day**

*Holiday: Third Monday in February*

The  Mother  Father shall have parenting contact for this holiday every year.

During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

End of school on last day of classes before the holiday

\_\_\_\_\_ a.m. Saturday morning before the holiday

\_\_\_\_\_ a.m. on the holiday

**Ends:** Check Ending Time

Beginning of school on first day of classes after the holiday

\_\_\_\_\_  
 Mother      Father

\_\_\_\_\_ p.m. on the holiday

**Good Friday/Easter**

*Holiday: March/April*

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- End of school on last day of classes before the holiday
- \_\_\_\_\_ a.m. Saturday morning before the holiday
- \_\_\_\_\_ a.m. on the holiday

**Ends:** Check Ending Time

- Beginning of school on first day of classes after the holiday
- \_\_\_\_\_ p.m. on the holiday

**Passover First Night**

*Holiday: March/April*

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- End of school on last day of classes before the holiday
- \_\_\_\_\_ a.m. Saturday morning before the holiday
- \_\_\_\_\_ a.m. on the holiday

**Ends:** Check Ending Time

- Beginning of school on first day of classes after the holiday
- \_\_\_\_\_ p.m. on the holiday

**Passover Second Night**

*Holiday: March/April*

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- End of school on last day of classes before the holiday
- \_\_\_\_\_ a.m. Saturday morning before the holiday
- \_\_\_\_\_ a.m. on the holiday

**Ends:** Check Ending Time

- Beginning of school on first day of classes after the holiday
- \_\_\_\_\_ p.m. on the holiday

**Passover Last Night**

*Holiday: March/April*

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- End of school on last day of classes before the holiday
- \_\_\_\_\_ a.m. Saturday morning before the holiday
- \_\_\_\_\_ a.m. on the holiday

**Ends:** Check Ending Time

- Beginning of school on first day of classes after the holiday
- \_\_\_\_\_ p.m. on the holiday

**Spring Break**

*Holiday: Defined by School Calendar*

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

\_\_\_\_\_  
Mother      Father

**Begins:** Check Beginning Time

- End of school on last day of classes before the holiday
- \_\_\_\_ a.m. Saturday morning before the holiday
- \_\_\_\_ a.m. on the holiday.

**Ends:** Check Ending Time

- Beginning of school on first day of classes after the holiday
- \_\_\_\_ p.m. on the holiday

**Memorial Day**

*Holiday: Last Monday in May*

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- End of school on last day of classes before the holiday
- \_\_\_\_ a.m. Saturday morning before the holiday
- \_\_\_\_ a.m. on the holiday

**Ends:** Check Ending Time

- Beginning of school on first day of classes after the holiday
- \_\_\_\_ p.m. on the holiday

**Mother's Day**

*Holiday: Second Sunday in May*

**Begins:** Check Beginning Time

- End of school on last day of classes before Mother's Day
- \_\_\_\_ a.m. Saturday morning before Mother's Day.
- \_\_\_\_ a.m. on Mother's Day

**Ends:** Check Ending Time

- Beginning of school on first day of classes after Mother's Day
- \_\_\_\_ p.m. on Mother's Day

**Father's Day**

*Holiday: Third Sunday in June*

**Begins:** Check Beginning Time

- End of school on last day of classes before Father's Day
- \_\_\_\_ a.m. Saturday morning before Father's Day
- \_\_\_\_ a.m. on Father's day

**Ends:** Check Ending Time

- Beginning of school on first day of classes after Father's Day
- \_\_\_\_ p.m. on Father's Day

**Independence Day**

*Holiday: 4th of July*

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- \_\_\_\_ p.m. on the 3rd of July
- \_\_\_\_ a.m. on the 4th of July.

**Ends:** Check Ending Time

- \_\_\_\_ p.m. on the 4th of July
- \_\_\_\_ p.m. on the 5th of July

**Labor Day**

*Holiday: First Monday in September*

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- End of school on last day of classes before the holiday
- \_\_\_\_\_ a.m. Saturday morning before the holiday
- \_\_\_\_\_ a.m. on the holiday

**Ends:** Check Ending Time

- Beginning of school on first day of classes after the holiday
- \_\_\_\_\_ p.m. on the holiday

**Rosh Hashanah**

*Holiday: September*

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- End of school on last day of classes on the day of Rosh Hashanah.
- \_\_\_\_\_ a.m. on the day of Rosh Hashanah Eve
- \_\_\_\_\_ p.m. Rosh Hashanah Eve

**Ends:** Check Ending Time

- Beginning of school on first day of classes after Rosh Hashanah
- \_\_\_\_\_ p.m. Rosh Hashanah day.
- \_\_\_\_\_ a.m. after one overnight, if celebrating on first day only.
- \_\_\_\_\_ p.m. after Rosh Hashanah if celebrating after two overnights

**Yom Kippur**

*Holiday: September*

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- End of school on last day of classes before Yom Kippur
- \_\_\_\_\_ a.m. Yom Kippur Eve
- \_\_\_\_\_ p.m. Yom Kippur Eve

**Ends:** Check Ending Time

- Beginning of school on first day of classes after Yom Kippur
- \_\_\_\_\_ p.m. Yom Kippur
- \_\_\_\_\_ a.m. morning after Yom Kippur
- \_\_\_\_\_ p.m. morning after Yom Kippur

**Columbus Day**

*Holiday: Second Monday in October*

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- End of school on last day of classes before the holiday
- \_\_\_\_\_ a.m. Saturday morning before the holiday
- \_\_\_\_\_ a.m. on the holiday

**Ends:** Check Ending Time

- Beginning of school on first day of classes after the holiday
- \_\_\_\_\_ p.m. on the holiday

**Eid al-Fitr**

*Holiday: Date varies*

- The  Mother  Father shall have parenting contact for this entire holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

Timesharing schedule as follows:

- Day 1: Mother \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. Father \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.
- Day 2: Mother \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. Father \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.
- Day 3: Mother \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. Father \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.

**Eid al-Adha**

Holiday: Date varies

- The  Mother  Father shall have parenting contact for this entire holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.
- Timesharing schedule as follows:
  - Day 1: Mother \_\_\_\_ a.m. to \_\_\_\_ p.m. Father \_\_\_\_ a.m. to \_\_\_\_ p.m.
  - Day 2: Mother \_\_\_\_ a.m. to \_\_\_\_ p.m. Father \_\_\_\_ a.m. to \_\_\_\_ p.m.
  - Day 3: Mother \_\_\_\_ a.m. to \_\_\_\_ p.m. Father \_\_\_\_ a.m. to \_\_\_\_ p.m.

**October 31st**

Holiday: 31st of October

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.
- Begins:** Check Beginning Time
  - \_\_\_\_ p.m. on 31st of October
- Ends:** Check Ending Time
  - \_\_\_\_ p.m. on 31st of October
  - Beginning of school on 1st of November or, if no school 9:00 a.m.
  - \_\_\_\_ a.m. on 1<sup>st</sup> of November.

**Thanksgiving**

Holiday: Fourth Thursday in November

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.
- Begins:** Check Beginning Time
  - End of school on last day of classes before the holiday
  - \_\_\_\_ a.m. Wednesday \_\_\_\_ p.m. Wednesday
  - \_\_\_\_ a.m. Thursday \_\_\_\_ p.m. Thursday
- Ends:** Check Ending Time
  - Beginning of school on first day of classes after the holiday
  - \_\_\_\_ a.m. Thursday \_\_\_\_ p.m. Thursday
  - \_\_\_\_ a.m. Friday \_\_\_\_ p.m. Friday
  - \_\_\_\_ a.m. Sunday \_\_\_\_ p.m. Sunday

**Hanukkah**

Holiday: December

- The  Mother  Father shall have parenting contact for this entire holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.
- Timesharing schedule as follows:
  - Day 1: Mother \_\_\_\_ a.m. to \_\_\_\_ p.m. Father \_\_\_\_ a.m. to \_\_\_\_ p.m.
  - Day 2: Mother \_\_\_\_ a.m. to \_\_\_\_ p.m. Father \_\_\_\_ a.m. to \_\_\_\_ p.m.
  - Day 3: Mother \_\_\_\_ a.m. to \_\_\_\_ p.m. Father \_\_\_\_ a.m. to \_\_\_\_ p.m.
  - Day 4: Mother \_\_\_\_ a.m. to \_\_\_\_ p.m. Father \_\_\_\_ a.m. to \_\_\_\_ p.m.
  - Day 5: Mother \_\_\_\_ a.m. to \_\_\_\_ p.m. Father \_\_\_\_ a.m. to \_\_\_\_ p.m.
  - Day 6: Mother \_\_\_\_ a.m. to \_\_\_\_ p.m. Father \_\_\_\_ a.m. to \_\_\_\_ p.m.
  - Day 7: Mother \_\_\_\_ a.m. to \_\_\_\_ p.m. Father \_\_\_\_ a.m. to \_\_\_\_ p.m.
  - Day 8: Mother \_\_\_\_ a.m. to \_\_\_\_ p.m. Father \_\_\_\_ a.m. to \_\_\_\_ p.m.

**Winter Break**

∨ Select A, B, or C

- A.** During even numbered years, the  Mother  Father has parenting contact during the half of the Winter break that includes Christmas Day. During odd numbered years, the other parent has the half of the Winter Break that includes Christmas Day.

**B.** Parenting contact will be for the entire Winter Break.

Begins: Check Beginning Time

- End of school on last day of classes before the break.
- \_\_\_\_\_ a.m. Saturday morning after the last day of classes.
- \_\_\_\_\_ a.m. Monday after the last day of classes.

Ends: Check Ending Time

- \_\_\_\_\_ Saturday before school resumes
- Beginning of school on first day of classes after the holiday
- \_\_\_\_\_ p.m. the night before classes resume

**C.** During even numbered years, the Mother Father has parenting contact during the first half and the other parent shall have the second half of the break. This is reversed in odd years.

*First Half* - Begins: Check Beginning Time

- End of school on last day of classes before the break
- \_\_\_\_\_ a.m. Saturday morning after the last day of classes
- \_\_\_\_\_ a.m. Monday after the last day of classes

Ends: Check Ending Time

- If the break has an odd number of days, at 2:00 p.m. on the day after the midpoint date. For example if the break is 13 days, the break ends on  $13/2 = 6.5$ , so the first half ends at 2:00 p.m. on the 7th day.
- If the break has an even number of days, at 8:00 p.m. on the midpoint date. For example if the break is 12 days, the break ends on  $12/2 = 6$ , so the first half ends at 8:00 p.m. on the 6th day.

*Second Half* - Begins: Check Beginning Time

- If the break has an odd number of days, at 2:00 p.m. on the day after the midpoint date. For example if the break is 13 days, the break ends on  $13/2 = 6.5$ , so the first half ends at 2:00 p.m. on the 7th day.
- If the break has an even number of days, at 8:00 p.m. on the midpoint date. For example if the break is 12 days, the break ends on  $12/2 = 6$ , so the first half ends at 8:00 p.m. on the 6th day.

Ends: Check Ending Time

- Beginning of school on first day of classes after the holiday
- \_\_\_\_\_ p.m. the night before classes resume

**December 24th**

*Holiday: 24th of December*

The child remains where the Winter Break schedule specifies, OR

The parents shall follow the following schedule:

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- The child remains where the Winter Break schedule specifies.
- \_\_\_\_\_ a.m. on 24th of December
- \_\_\_\_\_ p.m. on 24th of December

**Ends:** Check Ending Time

- \_\_\_\_\_ p.m. on 24th of December
- \_\_\_\_\_ a.m. on 25th of December

**December 25th**

*Holiday: 25th of December*

The child remains where the Winter Break schedule specifies, OR

The parents shall follow the following schedule:

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

\_\_\_\_\_  
Mother      Father



**Begins:** Check Beginning Time

- The child remains where the Winter Break schedule specifies.
- \_\_\_\_\_ a.m. on 25th of December
- \_\_\_\_\_ p.m. on 25th of December

**Ends:** Check Ending Time

- \_\_\_\_\_ p.m. on 25th of December
- \_\_\_\_\_ a.m. on 26th of December

**Kwanza**

Holiday: December 26/January 1

**Note:** The last day of this holiday may conflict with New Year's and Winter Break selection.

- The  Mother  Father shall have parenting contact for this entire holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.
- Timesharing schedule as follows:
  - Dec. 26: Mother: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. Father: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.
  - Dec. 27: Mother: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. Father: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.
  - Dec. 28: Mother: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. Father: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.
  - Dec. 29: Mother: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. Father: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.
  - Dec. 30: Mother: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. Father: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.
  - Dec. 31: Mother: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. Father: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.
  - Jan. 01: Mother: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. Father: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.

**New Year's**

Holiday: December 31 /January 1

**Note:** This holiday may conflict with the last day of Kwanza.

- The  Mother  Father shall have parenting contact for this holiday every year.
- During even numbered years, the  Mother  Father has parenting contact. The other parent has parenting contact in odd years.

**Begins:** Check Beginning Time

- \_\_\_\_\_ a.m./ \_\_\_\_\_ pm New Year's Eve
- \_\_\_\_\_ a.m./ \_\_\_\_\_ p.m. New Year's Day

**Ends:** Check Ending Time

- \_\_\_\_\_ p.m. New Year's Day

**Mother's Birthday**

Specify Date: \_\_\_\_\_

**Begins:** Check Beginning Time

- \_\_\_\_\_ pm on Mother's Birthday

**Ends:** Check Ending Time

- \_\_\_\_\_ p.m. on Mother's Birthday
- \_\_\_\_\_ a.m. the day after the Mother's birthday or at the start of classes the day after the Mother's birthday

**Father's Birthday**

Specify Date: \_\_\_\_\_

**Begins:** Check Beginning Time

- \_\_\_\_\_ pm on Father's Birthday

**Ends:** Check Ending Time

- \_\_\_\_\_ p.m. on Father's Birthday
- \_\_\_\_\_ a.m. the day after the Father's birthday or at the start of classes the day after the Father's birthday

**Child(ren)'s Birthday**

**Begins:** Check Beginning Time

- \_\_\_\_\_ a.m. Child(ren)'s Birthday

(Specify Child(ren)'s Name and Date)

\_\_\_\_\_ p.m. Child(ren)'s Birthday \_\_\_\_\_  
Ends: Check Ending Time \_\_\_\_\_  
 \_\_\_\_\_ a.m. Child(ren)'s Birthday \_\_\_\_\_  
 \_\_\_\_\_ p.m. Child(ren)'s Birthday \_\_\_\_\_  
 \_\_\_\_\_ a.m. Child(ren)'s the day after the birthday \_\_\_\_\_

**Other Significant Dates:** \_\_\_\_\_  
Begins: \_\_\_\_\_  
Ends: \_\_\_\_\_

**Other Significant Dates:** \_\_\_\_\_  
Begins: \_\_\_\_\_  
Ends: \_\_\_\_\_

*(Remainder of the page intentionally left blank)*

**EASY REFERENCE CHART:**

*Write Father or Mother only in the periods that apply.*

For specific days and times see above.

	<b>Even Years</b>	<b>Odd Years</b>	<b>Every Year</b>
<b>Martin Luther King, Jr. Day</b>			
<b>Presidents' Day</b>			
<b>Good Friday/ Easter</b>			
<b>Passover 1<sup>st</sup> Night</b>			
<b>Passover 2<sup>nd</sup> Night</b>			
<b>Passover Last Night</b>			
<b>Spring Break</b>			
<b>Memorial Day</b>			
<b>Mother's Day</b>			
<b>Father's Day</b>			
<b>Independence Day</b>			
<b>Labor Day</b>			
<b>Rosh Hashanah</b>			
<b>Yom Kippur</b>			
<b>Columbus Day</b>			
<b>Eid al-Fitr Day 1</b>			
<b>Eid al-Fitr Day 2</b>			
<b>Eid al-Fitr Day 3</b>			
<b>Eid al-Adha Day 1</b>			
<b>Eid al-Adha Day 2</b>			
<b>Eid al-Adha Day 3</b>			
<b>October 31<sup>st</sup></b>			
<b>Thanksgiving</b>			
<b>Hanukkah – Day 1</b>			
<b>Hanukkah – Day 2</b>			
<b>Hanukkah – Day 3</b>			
<b>Hanukkah – Day 4</b>			
<b>Hanukkah – Day 5</b>			
<b>Hanukkah – Day 6</b>			
<b>Hanukkah – Day 7</b>			
<b>Hanukkah – Day 8</b>			

<b>Winter Break - A</b>			
<b>Winter Break - B</b>			
<b>Winter Break - C</b>			
<b>December 24th</b>			
<b>December 25th</b>			
<b>Kwanza- Dec. 26</b>			
<b>Kwanza- Dec. 27</b>			
<b>Kwanza- Dec. 28</b>			
<b>Kwanza- Dec. 29</b>			
<b>Kwanza- Dec. 30</b>			
<b>Kwanza- Jan. 01</b>			
<b>New Year's</b>			
<b>Mother's Birthday</b>			
<b>Father's Birthday</b>			
<b>Child's Birthday</b>			
<b>Child's Birthday</b>			
<b>Child's Birthday</b>			
<b>Child's Birthday</b>			
<b>Child's Birthday</b>			
<b>Other significant Date</b>			
<b>Other significant Date</b>			

**☐ DEFAULT HOLIDAY PLAN**

**IF THE PARTIES CANNOT AGREE, THE FOLLOWING SHALL APPLY:**

**1. In Even Years** the Away Parent shall have the child(ren) for the following holidays:

**Winter Holiday-** Beginning at 9 a.m. on the day after school ends for seven (7) continuous days.

**Thanksgiving Vacation-** No time-sharing.

**Spring Break-** Beginning at 9 a.m. on the day after school ends for seven continuous days.

**Other Holidays-** If there is one special religious holiday (other than Christmas) that falls into this category, contact shall take place from 7 p.m. the day before the holiday until 6 p.m. on the holiday. . If there is more than one special religious holiday, the parents shall alternate and contact shall take place from 7 p.m. the day before the holiday until 6 p.m. on the holiday.

The Away parent shall the child(ren) for Martin Luther King Jr. Day, Good Friday, 4<sup>th</sup> of July and October 31, beginning 9 a.m. on the day of the holiday until 9 a.m. the next day or until the time school begins, whichever is earliest.

The Local parent shall have the child(ren) for Presidents' Day, Memorial Day and Labor Day, beginning 9 a.m. on the day of the holiday until 9 a.m. the next day or until the time school begins, whichever is earliest.

**2. In Odd Years** the Away Parent shall have the child(ren) for the following holidays:

**Winter Holiday-** Beginning at 9 a.m. on December 27 for seven (7) continuous days.

**Thanksgiving Vacation-** Beginning at 9 a.m. on the day after school ends until 6 p.m. on Sunday.

**Spring Break-** No contact.

**Other Holidays-** If there is one special religious holiday (other than Christmas) that falls into this category, contact shall take place from 7 p.m. the day before the holiday until 6 p.m. on the holiday. If there is more than one special religious holiday, the parents shall alternate and contact shall take place from 7 p.m. the

day before the holiday until 6 p.m. on the holiday.

The Local parent shall have the child(ren) for Martin Luther King Jr. Day, Good Friday, 4<sup>th</sup> of July and October 31, beginning 9 a.m. on the day of the holiday until 9 a.m. the next day or until the time school begins, whichever is earliest.

The Away parent shall have the child(ren) for Presidents' Day, Memorial Day and Labor Day, beginning 9 a.m. on the day of the holiday until 9 a.m. the next day or until the time school begins, whichever is earliest.

**3. Mother's Day and Father's Day**- this section only applies to parents located 50-150 miles apart. The Mother shall have the child(ren) on Mother's Day and the Father shall have the child(ren) on Father's Day. If the children are with the Away Parent, the weekend shall end on Sunday at 9 a.m. If the children are with the Local Parent, this holiday shall begin on Saturday at noon and end at 6 p.m. on Sunday.

**17. SUMMER TIME SHARING**

● **The children shall spend a substantial period of summer vacation with the Away Parent.**

● **The summer period is defined as starting on the last day of regularly scheduled classes of one school year and ending on the first day of regularly scheduled classes of the next school year.**

*✓ Check one*

The child(ren) shall spend the month of July with the Away Parent.

The child(ren) shall spend the entire summer vacation with the Away Parent except for the first week and the last two weeks of vacation.

The child(ren) shall spend \_\_\_\_\_ weeks of summer vacation with *✓ Check one*

Away Parent

Local Parent

In order to have first choice, this Parent (*specify Away or Local*) \_\_\_\_\_ shall provide Parent (*specify Away or Local*) \_\_\_\_\_ a date schedule for the summer by April 15th of each year. Otherwise, Parent (*specify Away or Local*) \_\_\_\_\_ will have first choice.

The parents have agreed upon the following summer contact schedule::

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

● **Parents shall make alternate arrangements within two weeks after the summer school schedule is determined if the child(ren) must attend a summer academic program mandated by the child(ren)'s school district, as follows:**

*✓ Check all that apply*

The child(ren) shall attend summer school in the same district where school is attended during the school year. Summer contact with the Away Parent shall begin after summer school ends.

The child(ren) shall attend summer school in the Away Parent's school district, so long as the child(ren)'s home school district approves it. It shall be the responsibility of the Away Parent to secure approval from the home school district and enroll the child(ren) in summer school in their district prior to scheduling the child(ren)'s summer contact. The Away Parent shall provide the Local Parent with documentation establishing approval and enrollment if requested.

If the child(ren) must attend summer school and it limits either parent's contact time, the party who is negatively affected shall be entitled to make-up time over the next twelve months.

**18. DEPENDENCY EXEMPTION**

The dependency exemption for the minor child(ren) shall be assigned to:

- The Mother
- The Father
- The Mother in even numbered years, and the Father in odd number years
- The Father in even number years, and the Mother in odd number years
- Divided evenly between the Mother and the Father
- Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**19. OPTIONAL ITEMS TO CONSIDER**

If the parents wish to add additional items to their parenting plan, please specify below:

*For Example:*

*Names – Do the parents agree that only they are to be called “mother” or “father” or like names?*

*Driving – Do the parents agree when the child will drive (cars, motorcycles, ATV's)?*

*Employment – Do the parents consent to employment of the child?*

*Passports- Do the parents agree the child(ren) can or cannot get a passport?*

*Images of the child(ren) –Are there any restrictions on the child(ren)'s images on internet sites, Myspace, Facebook, etc?*

*Cosmetic Surgery/Tattoos/Piercing/Body- Do the parents consent to these?*

*Extended Family – Do the parents want access for extended family members?*

*Special Events – Are there special family events that need to be agreed upon by the parents?*

*No Contact – Do the parents want to prevent the child's contact with any third parties?*

A. Before \_\_\_\_\_  
the parents must:  Notify the other parent  Agree  Agree in Writing.

B. Before \_\_\_\_\_  
the parents must:  Notify the other parent  Agree  Agree in Writing.

C. Before \_\_\_\_\_  
the parents must:  Notify the other parent  Agree  Agree in Writing.

D. Before \_\_\_\_\_  
the parents must:  Notify the other parent  Agree  Agree in Writing.

E. Before \_\_\_\_\_  
the parents must:  Notify the other parent  Agree  Agree in Writing.

F. Before \_\_\_\_\_  
the parents must:  Notify the other parent  Agree  Agree in Writing.

G. Before \_\_\_\_\_  
the parents must:  Notify the other parent  Agree  Agree in Writing.

**OTHER** (Anything else you want to agree on. Include accommodations for a child's special needs, age, etc.)

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**INFORMATION SHARING**

- Each parent shall keep the other informed of their current contact information (address, telephone and cell numbers) and inform the other of any change in writing within 3 days.
- Each parent shall provide the other parent with the contact information for the child's school, sports, extracurricular and religious activities within 3 days of getting that information. Thereafter, it shall be the other parent's responsibility to stay informed of the child's events and activities.

**PARENT INFORMATION**

\_\_\_\_\_  
PRINT MOTHER'S NAME

\_\_\_\_\_  
HOME PHONE

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
WORK PHONE

\_\_\_\_\_  
CITY, STATE AND ZIP CODE

\_\_\_\_\_  
CELL PHONE

SUBSTITUTE ADDRESS: CHECK BOX IF YOU  
HAVE WRITTEN SOMEONE ELSE'S ADDRESS  
BECAUSE YOU FEAR HARASSMENT OR HARM.

\_\_\_\_\_  
SUBSTITUTE PHONE NUMBER

\_\_\_\_\_  
PRINT FATHER'S NAME

\_\_\_\_\_  
HOME PHONE

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
WORK PHONE

\_\_\_\_\_  
CITY, STATE AND ZIP CODE

\_\_\_\_\_  
CELL PHONE

SUBSTITUTE ADDRESS: CHECK BOX IF YOU

\_\_\_\_\_

\_\_\_\_\_  
Mother      \_\_\_\_\_  
Father

HAVE WRITTEN SOMEONE ELSE'S ADDRESS  
BECAUSE YOU FEAR HARASSMENT OR HARM.

SUBSTITUTE PHONE NUMBER

**By signing this Parenting Plan, I confirm that I have read all of the pages and any attachments, I understand it and I believe that it is in the best interest of my child(ren). I am freely and voluntarily entering into this Agreement and I request that the Judge approve it.**

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Signature of Mother

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

I HEREBY CERTIFY that on this day personally appeared before me, an officer duly authorized to administer oaths and take acknowledgements, \_\_\_\_\_ (MOTHER'S NAME), to me well known to be the person described in or who produced a Florida Driver's License as identification, who executed the foregoing Parenting Plan and acknowledged before me that she executed the same freely and voluntarily and for the purpose therein expressed. WITNESS my hand and official seal in the County and state last aforesaid this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Notary Seal:

Notary Signature: \_\_\_\_\_

**By signing this Parenting Plan, I confirm that I have read all of the pages and any attachments, I understand it and I believe that it is in the best interest of my child(ren). I am freely and voluntarily entering into this Agreement and I request that the Judge approve it.**

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Signature of Father

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

I HEREBY CERTIFY that on this day personally appeared before me, an officer duly authorized to administer oaths and take acknowledgements, \_\_\_\_\_ (FATHER'S NAME), to me well known to be the person described in or who produced a Florida Driver's License as identification, who executed the foregoing Parenting Plan and acknowledged before me that he executed the same freely and voluntarily and for the purpose therein expressed. WITNESS my hand and official seal in the County and state last aforesaid this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Notary Seal:

Notary Signature: \_\_\_\_\_